

## WWCE COMMUNITY BENEFIT FUND

Fill in the form as best you can; **advice and help are available**. Email queries to [wwceapplications@wiltshirewildlife.org](mailto:wwceapplications@wiltshirewildlife.org) or, during working days, telephone 01380 725670 and ask to speak to the Community Benefit Fund administrative staff.

### 1: BASIC INFORMATION

1.1 Name of Group:

1.2 Contact Details of your Group (*Leave blank if any are the same as 'Main Contact'*):

Address of your Group:

Email:

Website:

Daytime telephone:

Data Protection Registration Number:

1.3 Main contact for this application

Title:

First Name:

Surname:

Position held in group:

Contact address (*Leave blank if given above*):

Email:

Daytime telephone:

1.4 When was the organisation set up?

1.5 What type of organisation are you? (*Tick as appropriate*)

A registered charity (*If yes, please provide your charity number*):

A community benefit society or co-op

A school

An unincorporated club or association

A college

A community interest company

A youth group

Another type of organisation (*Please give details*):

1.6 Are you part of a larger regional or national organisation? (*Circle appropriate*)

**YES / NO**

1.7 How many of each of the following are involved in the organisation?

Management Committee

Paid Staff *if any*

Volunteers and helpers



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1.8 What are the main aims and activities of your organisation?

1.9 Data Protection Registration Number

Details of your Data Protection Registration are to be provided as an attachment to this application.

### 2: YOUR APPLICATION; INFORMATION ABOUT YOUR PROJECT

2.1 What are the planned start and end dates of the project this grant is for?

Project start date:

Project end date:

Please tell us if the project can be broken down into phases, with a description of any milestones (*points at which the success of the part completed project can be evaluated*):

2.2 Where will the project take place? (*provide a postcode if possible*)



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2.3 Please provide a one sentence description of your project:

2.4 And now describe your project in more detail, particularly the aims of the project and how they are to be achieved. Please explain who will benefit from your project. Define the main tasks necessary to make the project a success.



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2.5 What do you want to achieve?

2.6 List the people key to delivering the project (*Tell us their roles and what relevant skills and experience they have*)

2.7 What is the long-term plan for any project assets (*Equipment, knowledge etc.*)?

### PROJECT CRITERIA CHECK LIST

2.8 The project will be concerned with: (*tick all points applicable to the project, add comments if you wish*)

Wildlife conservation		
Climate change mitigation		
Carbon reduction		
Reduction of fuel poverty		



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### 3: FINANCIAL INFORMATION

#### 3.1 Financial information about the applicant:

The current financial period runs from	to
Estimated gross income for the above period:	£
Estimated net income for the above period ( <i>excluding the costs of this project</i> )	£
Reserves available at time of making this application:	£

#### 3.2 The estimated costs of the project are:

Personnel salaries and on-costs	£
Travel, subsistence, accommodation	£
Payments to contractors	£
Printing, postage, stationery etc.	£
Other ( <i>please give details</i> )	£
Total project cost ( <i>the total of the 5 rows above</i> )	£

#### 3.3 Project funding information

How much has been raised so far from other grant-giving bodies?	£
How much can your group contribute from its own resources?	£
Total funding already available ( <i>the total of 2 rows above</i> )	£

Funds needed ( <i>project costs less funding already available</i> )	£
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Grant requested	£
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3.4 If the funds needed are bigger than the amount of grant requested, how will you meet the shortfall? (*give details of any other applications you have made and tell us whether any funding has been approved*)



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3.5 Will the project require continuing funding and support? If it will, please explain how this will be provided and funding.

3.6 Volunteer time (days) *tell us what sort of work will be done by volunteers*

### 4: REFERENCE

Please provide details of a referee, preferably someone who holds a professional or public position, who knows of your group's work but is independent of your group and this project. Please make sure this person is willing to act as a referee and know about this particular application.

Title:

First Name:

Surname:

Contact details:

### 5: ATTACHMENTS

Please provide, if available:

Constitution/ governing document/ set of rules for your organisation

Annual accounts – the most recent that are available

Safeguarding policy

*All applicants will be acknowledged; applicants may be contacted for further information.*

Return this form by mail to:

Community Fund Wiltshire Wildlife Trust,  
Elm Tree Court,  
Long Street,  
Devizes,  
Wiltshire,  
SN10 1NJ



Wiltshire Wildlife  
**Community Energy**